



Inside Concessions: Q&A

- **Building location:** 735 Lafayette Road (or Route 42), Medina, OH 44256. The Fair Office is at 720 West Smith Road, Medina, OH 44256. These 2 locations are both on the grounds but at opposite ends of each other.
- **Set up hours:** Saturday, July 26; 10a.m.-4p.m, Sunday, July 27; 9a.m.-9p.m. and the first day of fair (Monday, July 28) your booth has to be ready to go by 10a.m.
- The front doors of the Community Center will NOT be opened unless there is a ticket taker there, that being said, you will need to enter through Gate #10 (to the right of the building) by using a ticket provided to you through your packet or pay. There will be a man door on the East side of the Community Center that you then can enter by showing your stamp proving you have paid/given your ticket to enter the fairgrounds. You will have to either walk or wagon your items in if you plan to do last minute set up on Monday, July 28th.
- **Staffing the booth:** the lessee must at least maintain their booth space during open hours of the building.
- **Building hours:** 10a.m. – 10p.m., last day of fair (Sunday, August 3) you can begin to tear down your booth at 8p.m.
- **Parking:** there are no parking passes. As long as you park on our grounds it is free.
- **Emergency Text System:** Text FAIRSTAFF to 69310 to register. You will receive a confirmation text. It will be used during the fair to send important information and emergency alerts specific to fair staff and vendors.
- **Gate Admissions:** with your contract you will receive 14 individual daily gate admission tickets which you will need to pick up at the Fair Office (**we will NOT mail them**). These tickets are released as long as the Fair Office has your signed contract, full payment, and a copy of your company's liability insurance.
- **How do the tickets work:** the 14 tickets can be used by anyone or 2 people all week; if you need more tickets the Season Ticket of 7 gate admissions is \$42 (\$14 savings) and is on sale through the first day of fair (goes off sale Monday, July 28th at 9p.m.), they can only be purchased at the Fair Office. Tickets CANNOT be left at the Fair Office for others to pick up or the gates that is your own risk if you choose to do so. The person who initials the top of the contract for the tickets gets all 14. It is your responsibility to distribute the tickets to the workers, EVERYONE must have a ticket to enter the fairgrounds/Community Center building.
- **Re-entry:** if you work your booth, leave and plan to come back to the fair that same day, make sure you are stamped when you come into the fair, if the stamp is coming off, but still shows there is signs of it, you



can ask the person stamping at the gate to re-stamp you. If there is no sign of the stamp being there at all, they will not re-stamp you and you will have to pay or use another ticket to get back in.

- **Insurance Policy:** the MCAS needs a copy of the company's liability insurance for \$1,000,000 listing the Medina County Agricultural Society as additionally insured. IT CANNOT BE WRITTEN IN. This is asked for every year, no tickets will be released to your company unless we have this in our office.
- **\$50 guarantee** is no longer a roll over deposit. If you want to make a deposit for the following year, please go to the Fair Office at 720 W Smith Rd.
- **How early can one get into the C.C.:** the gates all open at 8a.m. daily so you are able to get into the building sooner than 10a.m. by entering through Gate #10 (to the right of the building) and entering through the main door on the East side of the Community Center. The main doors to the Community Center will not be open unless there is a ticket taker there or it is 10a.m. when the building opens.
- **Booth location:** your booth space will be marked on your contract (C.C. #) or TBA if you are new. The concession chair will assign your booth space and there will be a big map in the building and workers to help you locate your space. Once we have the final map, it will also be on our fair website: www.medinaohiofair.com
- **What comes with what size booth:** Each 10ft. space will receive one (1) 8ft. table and two (2) chairs. Additional tables and chairs are available for rent: tables - \$10.00 ea. and chairs - \$5.00 ea. Rental fee of the additional tables/chairs is to be paid with the contract amount in full at the Fair Office. This is a first come first serve basis. Subject to the Lessor's approval is additional tables and chairs provided by lessee.
- **Booth set up:** they are separated by curtains. 2 short sides and 1 tall in the back. Yes, you may pin a sign on the curtains.
- **Wi-Fi:** Yes, there is Wi-Fi and it is free.
- **Teardown hours:** You may start tearing down your booth starting at 8p.m. on Sunday, August 3. You can also do more teardown on Monday, August 4 from 8a.m. – Noon. Anything left after Noon on Monday, August 4 will become property of the Medina County Agricultural Society unless prior arrangements have been made with the Fair Office before that Monday after fair.
- **End of Fair wrap up:** you may put a deposit down (Min. \$100) to secure your space for the 2026 fair at the end of the 2025 fair. Contracts for 2026 will go out in the mail around the end of February/beginning of March of 2026.