



Inside Concessions: Q&A

- **Building location:** 735 Lafayette Road (or Route 42), Medina, OH 44256. The Fair Office is at 720 West Smith Road, Medina, OH 44256. These 2 locations are both on the grounds but at opposite ends of each other.
- **Set up hours:** Saturday, July 30; 10a.m.-4p.m, Sunday, July 31; 9a.m.-9p.m. and the first day of fair (Monday, August 1) your booth has to be ready to go by 10a.m.
- The front doors of the Community Center will NOT be opened unless there is a ticket taker there, that being said, you will need to enter through Gate #10 (to the right of the building) by using a ticket provided to you through your packet or pay. There will be a man door on the East side of the Community Center that you then can enter by showing your stamp proving you have paid/given your ticket to enter the fairgrounds. You will have to either walk or wagon your items in if you plan to do last minute set up on Monday, August 1.
- **Staffing the booth:** the lessee must at least maintain their booth space during open hours of the building.
- **Building hours:** 10a.m. – 10p.m., last day of fair (Sunday, August 7) you can begin to tear down your booth at 8p.m.
- **Parking:** there are no parking passes. As long as you park on our grounds it is free.
- **Emergency Text System:** Text FAIRSTAFF to 69310 to register. You will receive a confirmation text. It will be used during the fair to send important information and emergency alerts specific to fair staff and vendors.
- **Gate Admissions:** with your contract you will receive 14 individual daily gate admission tickets which you will need to pick up at the Fair Office (**we will NOT mail them**). These tickets are released as long as the Fair Office has your signed contract, full payment, and a copy of your company's liability insurance.
- **How do the tickets work:** the 14 tickets can be used by anyone or 2 people all week; if you need more tickets the Season Strip of 7 gate admissions is \$35 (\$14 savings) and is on sale through the first day of fair (goes off sale Monday, August 1 at 9p.m.), they can only be purchased at the Fair Office. Tickets CANNOT be left at the Fair Office for others to pick up or the gates that is your own risk if you choose to do so. The person who initials the top of the contract for the tickets gets all 14. It is your responsibility to distribute the tickets to the workers, EVERYONE must have a ticket to enter the fairgrounds/Community Center building.
- **Re-entry:** if you work your booth, leave and plan to come back to the fair that same day, make sure to ask to be stamped with a re-entry stamp before you leave. If you don't you will have to pay or use another ticket to get back in.



- **Insurance Policy:** the MCAS needs a copy of the company's liability insurance for \$1,000,000 listing the Medina County Agricultural Society as additionally insured. IT CANNOT BE WRITTEN IN. This is asked for every year, no tickets will be released to your company unless we have this in our office.
- **\$50 guarantee** will be returned to you in a check or you can use as a deposit for next year's fair if your booth is manned until 8p.m. on Sunday, August 7. If you choose to leave before 8p.m. the \$50 will be deposited by the MCAS.
- **How early can one get into the C.C.:** the gates all open at 8a.m. daily so you are able to get into the building sooner than 10a.m. by entering through Gate #10 (to the right of the building) and entering through the main door on the East side of the Community Center. The main doors to the Community Center will not be open unless there is a ticket taker there.
- **Booth location:** your booth space will be marked on your contract (C.C. #) or TBA if you are new. The concession chair will assign your booth space and there will be a big map in the building and workers to help you locate your space. Once we have the final map, it will also be on our fair website: www.meditinaohiofair.com
- **What comes with what size booth:** Each 10ft. space will receive one (1) 8ft. table and two (2) chairs. Additional tables and chairs are available for rent: tables - \$10.00 ea. and chairs - \$5.00 ea. Rental fee of the additional tables/chairs is to be paid with the contract amount in full at the Fair Office. This is a first come first serve basis. Subject to the Lessor's approval is additional tables and chairs provided by lessee.
- **Electricity:** tie-in 15amps is \$20, this is new for this year's fair. Subject to the Lessor's approval is extension cords provided by lessee.
- **Booth set up:** they are separated by curtains. 2 short sides and 1 tall in the back. Yes, you may pin a sign on the curtains.
- **Wi-Fi:** yes there is Wi-Fi and it is free.
- **End of Fair wrap up:** you may put a deposit down to secure your space for the 2023 fair at the end of the 2022 fair. Contracts for 2023 will go out in the mail around February/March of 2023.