



Outside Concessions: Q&A

- **Address Locations:** The Fair Office address: 720 W. Smith Rd. Medina, OH 44256 or the Community Center address: 735 Lafayette Road (or Route 42), Medina, OH 44256. These 2 locations are both on the grounds but at opposite ends of each other.
- **Set up hours:** Starting Friday, July 29 the gates will be open for vendors to come in and start setting up for fair week. The concession chair will be around on the grounds through out the weekend before fair to help locate concessions spaces. Your contract number (top right-hand corner of your contract) will be spray painted on the ground.
- **What you get with your space:** You receive your space only. Every contract pays for electric whether it is used or not. You are responsible for tent/tables/chairs/trailer. If you are putting up a tent, the factory tags **MUST** be on the tent, the fire dept. does go around and inspect the tents to make sure they are flame retardant. Tents that are on blacktop/chip and seal must be weighted down; they **CANNOT** be staked. Tents in grass areas can be staked, but please make sure your tent stays in your site footage (including the staking of the tent). Each space must have a 5lb. fire extinguisher as well. If you have a larger tent then you need to fill out a city tent form which can be obtained from the Fair Office.
- **Propane in Concessions:** Proof of your propane lines being pressure tested must be present in your concession, the fire dept. does go around and check this. If you did not have your lines pressure tested or do not have the documents to prove it was done, your concession will be closed until it can be proven.
- **Stock Pass:** These passes are available for purchase - \$25 with out electric or \$50 with electric.
- **Emergency Text System:** Text FAIRSTAFF to 69310 to register. You will receive a confirmation text. It will be used during the fair to send important information and emergency alerts specific to fair staff and vendors.
- **Camper Pump Out:** The company who will be pumping out campers is Great Lakes Portables, they will be around early in the morning on Wednesday, August 3, Friday, August 5 and Saturday, August 6. You will have to flag the driver down to be pumped out and pay them directly for this. We do not have the exact price at this time, we are guessing it will be \$25-\$40 a pump out. Please have cash for this as we are unsure if credit/debit is accepted for this.
- **Gates:** Gates open at 8 AM daily, you will need to have a ticket to enter the fairgrounds. Gates that accept deliveries: Gate #1 (Track entrance off W. Smith Road) or Gate #4 (Antique Power/Memorial Garden gate off W. Smith Road). If deliveries are sent to the Fair Office, you will be paged or called to come sign for them and pick them up, the Fair Office will NOT sign for concession packages.



- **Fair hours:** 8a.m. – 11p.m., stands need to be open and operating by 11a.m. unless you are breakfast establishment. Last day of fair, August 7, vendors can start tearing down their concession at 10p.m. (when fireworks start), NO VEHICLES ALLOWED ON THE GROUNDS UNTIL 11P.M. NO MATTER WHAT.
- **Parking:** Each concession name will receive one (1) parking pass for the concession parking Lot-A (enter through Gate #3 off W. Smith Road). If you park on our grounds – parking is FREE, local businesses open up their lots, but there is typically a fee with parking there.
- **Gate Admissions:** with your contract you will receive 14 individual daily gate admission tickets which you will need to pick up at the Fair Office (**we will NOT mail them**). These tickets are released as long as the Fair Office has your signed contract, full payment, and a copy of your company's liability insurance.
- **How do the tickets work:** the 14 tickets can be used by anyone or 2 people all week; if you need more tickets the Season Strip of 7 gate admissions is \$35 (\$14 savings) and is on sale through the first day of fair (goes off sale Monday, August 1 at 9p.m.), they can only be purchased at the Fair Office. Tickets CANNOT be left at the Fair Office for others to pick up or the gates that is your own risk if you choose to do so. The person who initials the top of the contract for the tickets gets all 14. It is your responsibility to distribute the tickets to the workers, EVERYONE must have a ticket to enter the fairgrounds/Community Center building.
- **Re-entry:** if you work your concession, leave and plan to come back to the fair that same day, make sure to ask to be stamped with a re-entry stamp before you leave. If you don't you will have to pay or use another ticket to get back in.
- **Insurance Policy:** the MCAS needs a copy of the company's liability insurance for \$1,000,000 listing the Medina County Agricultural Society as additionally insured. IT CANNOT BE WRITTEN IN. This is asked for every year, no tickets will be released to your company unless we have this in our office.
- **End of Fair wrap up:** you may put a deposit down to secure your space for the 2023 fair at any point during the 2022 fair. Contracts for 2023 will go out in the mail around February/March of 2023.